

PUBLIC CEREMONIES AND CELEBRATIONS COMMITTEE

Minutes

February 26, 2016

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on February 26, 2016

ATTENDANCE: Kathleen Stone (Chair), John Arena III, Robert Norton, Trish Ng, Tom Valle
Guests: Michael Rudd, Ann Lang

Call to Order: The meeting was called to order at 6:34 PM. – A quorum being present.

1. Old Business & Open Items

a. Membership

- i. The Select Board appointed Trish Ng and Tom Valle to the committee.
- ii. The committee was made aware of one more prospect member who will likely join.
- iii. Kathy will send Trish and Tom the forms to become a Vendor with the town.

b. Bills

- i. No current invoices were presented.
- ii. Kathy will bring the invoices for the Honored Citizen guest book and frame to the next meeting.

c. Jackets/Nametags

- i. The new committee members were provided with information on how to obtain the committee jackets.
- ii. John will order two nametags for Tom and Trish.

2. Looking Ahead to Spring 2016

a. Honored Citizen Ceremony and Selection of Nominee

- i. Kathy presented the updated checklist to the committee, and touched base on the completion of individual assignments.
- ii. The committee unanimously voted in favor of a motion by John and seconded by Rob to select Sally Schnitzer as Concord's 2016 Honored Citizen.

b. Patriot's Day

- i. Kathy sent the invitations and applications to Patriot's day participants.
- ii. Kathy will apply for the necessary permits for Patriot's Day, Memorial Day, Meriam's Corner, and the Dawn Salute.
- iii. The committee will seek a Parade Marshall for 2016
- iv. Kathy will present the Patriot's Day checklist at the next meeting.

3. Public Comment

- a. Ann Lang mentioned that the Parade Marshall selectee may be someone with a military or historical background, male or female.

4. Meeting adjourned at 8:02 PM.

Minutes Respectfully Submitted,
John Arena, III - Member