

**Energy Futures Task Force
May 5, 2016
Approved 19 May 2016**

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Energy Future Task Force (“EFTF”) was held on Thursday May 5, 2016, at 7:30AM, in the Clock Tower Room of the Harvey Wheeler Community Center, 1276 Main Street. Present were Board members Pam Hill, Chair; Elise Woodward, Brian Foulds, John Dalton, Wally Johnston and Dan Gainsboro. Also in attendance were Alice Kaufman and Michael Lawson, Select Board Liaisons, and Laura Scott, Concord Municipal Light Plant (CMLP) Liaison.

CALL TO ORDER

The meeting was called to order at 7:30AM and it was noted that the meeting was being recorded by Laura Scott.

PURPOSE OF TODAY’S MEETING

- To have a facilitated discussion about Task Force charge.
- To determine the dates of future meetings: their length, duration, and frequency.

FUTURE MEETINGS

Pam Hill proposed that the EFTF meet twice monthly from 7:30 AM to 9:30AM every other week on Thursdays. No suggestions being offered to the contrary, it was moved, seconded and voted:

The EFTF shall meet every other Thursday morning from 7:30 AM to 9:30 AM at a location to be determined.

SUE RICHARDSON

Coach & Managing Consultant, Coordinator, Facilitator and Concord Resident

- Ms. Richardson described a process she would use with the group to acquaint the Members with each other and to better understand each Member’s unique perspective in a timely and effective manner. The goal of the exercise is to conclude the session with a clear perspective about what the Task Force’s priorities are.
- Each Member in turn was asked to provide a synopsis of her background, experience, skills, and the resources she can contribute to the EFTF.
- Following the K-J process, Ms. Richardson asked each Member to write down as many answers as he could think of to one specific question: at this moment, what criteria would you use to evaluate the success of this task force’s work? Members were then asked to organize the various answers into categories and prioritize each category.
- A lengthy discussion ensued during which dozens of ideas were floated – some specific and some more general. Recognizing that each of the following headings concern many more details than their names imply, the EFTF identified the following four high priority topical areas:
 - Data collection, energy use, CO2
 - Actionable Strategies and tactics, Action Options, Actionable Process, Future Choices
 - Citizen Involvement, Community Engagement, Community Inclusion
 - Light Operations, Concord Light

NEXT MEETING

It was agreed that the 4 topical areas listed above would be considered at more length again at the next EFTF meeting on May 19, 2016.