

Public Ceremonies and Celebrations Committee

Minutes

June 6, 2016

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on June 6, 2016

ATTENDANCE: John Arena (Acting Chair), Trish Ng, Erin Logan, Tom Valle
Guest: Kathleen Stone

Call to Order: The meeting was called to order at 6:32 PM. – A quorum being present.

1. Minutes from 5/25/16 amended and approved by unanimous vote.
2. Old Business
 - The following bills were approved by unanimous vote
 - a. Concord Independent Battery for 2015-2016 (\$ 1,812.50)
 - b. Bagpiper Adam for Memorial Day (\$ 325.00)
 - c. Concord Police Department for Memorial Day (\$ 1,259.66)
 - d. Martha's Catering for Patriot's Day (\$ 3,262.50)
 - e. Kathleen Stone for printing of veteran calendars and honored citizen guestbook (\$ 84.79)
3. Spring 2016
 - a. Memorial Day Review
 - i. The poem received little feedback, but of the public comments that the committee was made aware of, there was a positive review. Some ceremony participants expressed opposing view.
 - ii. Committee discussed putting the poem on a rotation, and trying something new next year. Trish suggested we talk to the veterans in the fall for their input.
 - iii. Rob sent comments that a wreath should be added for Rideout Field, to monitor the speed of the names being read for the Roll of Honor, and to think about incorporating the cemeteries for next year.
 - iv. There were some communication issues with the Minutemen regarding the number of volleys that they fired. John will find out the significance of three volleys, opposed to one.
4. New Business
 - a. End of year budget
 - i. Committee unanimously voted to encumber funds for the new Concord Birthday Flag, and for new canes, contingent that John can track down the correct vendor.
 - ii. John is in the process of finalizing the budget, and will submit to the town by the middle of June.
 - b. Membership
 - i. Kathleen Stone resigned from the committee shortly before Memorial Day, effective immediately.
 - ii. John will be in touch to pick up any committee items or information that she has possession of.
 - iii. The committee voted unanimously to allow John to act as chair for the meeting. His official term as chair commences on June 7, 2016.
5. Public Comment: None
6. Next meeting will be held on Monday, September 12th at 6 pm in the Harvey Wheeler Community Center.
7. Meeting adjourned at 7:00 pm

Minutes Respectfully Submitted,
John Arena, III - Chair