

**Concord Energy Future Task Force
June 16, 2016
7:30 AM
Police Department Training Room**

Meeting Minutes – Approved July 7, 2016

Attendees: Pam Hill, John Dalton, Brian Foulds, Dan Gainsboro, Wally Johnston, Elise Woodward

Liaisons: Michael Lawson, Alice Kaufman, Select Board; Laura Scott, CMLP; Chris Whelan, Town Manager; Brad Hubbard-Nelson, CSEC; Bouzha Cookman, Rebecca Woodward, MOF; Fran Cummings, David Allen

Pam Hill called the meeting to order at 7:32 AM

Approval of Minutes – There was a motion to accept the minutes of June 2, 2016 as written and it was seconded and approved unanimously.

Correspondence – The Chair acknowledged receipt of correspondence and a discussion followed with a reminder of OML procedures for refraining from discussions via email. The Town Governance Study Report format was referenced with lists of stakeholders interviewed for that study as a possible model for EFTF. Correspondence was discussed including Fremont, CA's net zero residences Case Study, other carbon footprint modeling programs, the pilot for a micro-grid energy storage model and nano-grid (single house) storage model. The task force requested that Elise manage correspondence through the email portal. She will investigate.

Chair's Report – The Chair noted the publication of the Letter to the Editor in the June 9 edition of the Concord Journal. Sue Richardson was contacted to facilitate the public meeting, but she considered it a conflict of interest because she is a member of MOF and plans to attend the meeting.

Elevator Speeches - The committee members each presented an "elevator speech" designed to succinctly describe the work of the task force. Discussion followed regarding references to Copenhagen and energy reduction goals, lower carbon emissions, aggressive goals, managing greenhouse gases. It was agreed that a shared point of view is important to the work. The committee members will each send their "speech" to the Clerk for synthesis and discussion at the meeting on June 22 before the public meeting.

Report from Dan Gainsboro and John Dalton on CMLP Request for Proposal

It was reported that the RFP for strategic consulting has been issued and a pre-bid conference will be held on June 22 or 23 at 2:00 PM. The CMLP staff is interested in aligning this work with that of the EFTF but that the RFP will have a faster timeline. EFTF will be asked for input to the consultant's work and CMLP wants to be in a position to respond to the recommendations from the EFTF. It was agreed that it would be beneficial and interesting to invite Dave Wood to meet with EFTF (perhaps on July 14) and the committee will identify an agenda for discussion at that meeting to present to CMLP in advance. It was noted that "we cannot unplug the Town" while the EFTF does its work and that it is advantageous to have Dan Gainsboro bridging between the EFTF and the Light Board's interests.

Plans for/structure of public meeting

Discussion of proposed meeting logistics followed and a plan / schedule was determined. Publication of the meeting began with the Letter to the Editor, but Sean Duggan manages News and Notices for the Town's website and he will post the meeting information. Others will contact citizens to advertise the meeting.

Reports from Task Force Members including summary of work to date, issues for task force discussion, and proposed methodologies

CMLP (Dan Gainsboro and John Dalton) in addition to the discussion regarding the RFP, other topics to investigate include SREC program and whether rate payers may fund these; fixed charge for operations as a different operational model; 20% renewable sources

Emissions Inventory: (Brian Foulds and John Dalton)

There is a question as to whether we should gather data on calculating emissions or fuel use only. Embedded energy calculations may be difficult. The first point of data collection will focus on fuels consumed as direct burning of carbon vs. embedded energy.

Other cities and towns/best practices: (Elise Woodward)

Adjacent towns and other towns with Municipal Light Plants must be contacted.

Elise summarized her information to date:

MA: Net metering legislation passed and signed by Governor (increased cap)
(CAMP language deleted)

Net Zero Energy bill probably won't move this session

Carbon Fee legislation probably won't move this session

Regulations: new Stretch Code being considered – may include

Unfunded mandates for solar ready or EV charging stations

Other Towns:

Samos Island, Denmark – 100% self-sufficient energy

California Title 24 Net Zero – all new residences net zero by 2020 – regulations

(may be green washing)

Fort Collins, CO - Municipal Sustainability Report – 11 Sectors

Cambridge Plan for Net Zero Communities–new buildings net zero by 2020 – focus on stakeholder education

Austin, TX – emissions inventory by County
Burlington, VT – Climate Action Plan - 8 sectors
Connecticut – Office of Sustainability
Philadelphia – Office of Sustainability
Chicago – 80% reduction goal for 2020 in carbon emissions for new and renovated buildings
Carbon Reduction Strategies for 8 sectors

Government documents (Pam Hill and Wally Johnston)

An inventory will be identified to note the legislation and regulations that support energy reduction and those that hinder the Town's ability to regulate energy.

Stakeholders (Wally Johnston and Pam Hill) A list of stakeholders is being prepared and standard questions to allow for consistent interviews. The EFTF members will agree on the questions before interviews are scheduled.

Other organizational details:

1. It was noted that tracking the information gathered in interviews must be managed electronically.
2. The task force needs a "roadmap" for its schedule of work.
3. The Concord Business Partnership has requested representatives to meet with them in September.

Summer Intern Search

Wally, Pam and Mike Lawson will develop this RFP in consultation with Peter Nichols at CCHS.

Next Meeting: June 22, 2016 at 6:00 PM in the Clock Tower Room at Harvey Wheeler Community Center before the public meeting that will begin at 7:00 PM. A new meeting date will be determined to substitute for the June 30 meeting date.

Citizen Comments

Include climate urgency in the elevator speeches.

CMLP and Schools as well as the Town must be accountable. The challenge will be to get groups to act collectively. There is a tension between individual and group actions toward unified goals.

CSEC will be amplifying the energy part of the plan written in 2011 by Charlie Parker as chair of CSEC.

Net zero offsets have been successfully employed elsewhere such as Open Space. CPC has focused on this.

More clarity is needed on how to access the EFTF correspondence and information. MOF would like to provide a link to it from their site.

Adjourn – The meeting was adjourned at 9:45 AM.

Respectfully submitted by Elise Woodward, Clerk.