

**Concord Energy Future Task Force
June 22, 2016
6:00 PM
Harvey Wheeler Community Center**

Meeting Minutes – Approved 7.7.2016

Attendees: Pam Hill, John Dalton, Brian Foulds, Dan Gainsboro, Wally Johnston, Elise Woodward

Liaisons: Michael Lawson, Alice Kaufman, Select Board

Citizens: Sue Felshin

Pam Hill called the meeting to order at 6:15 PM

The meeting scheduled for June 30 has been rescheduled to July 7 at 7:30 AM in the Police Department Training Room.

Website Update – Some refinements are required to the website and email account.

1. EFTF should be substituted for Pam Hill as contact on the website.
2. Mark Howell will be establishing an email account so that correspondence may be tracked more easily.
3. It would be desirable to have each member of the Task Force copied on the email correspondence to eliminate copying for the meeting packets.
4. Should there be stated questions in the email correspondence, the Chair will respond.
5. Pam will send Elise the desired automated response for the email account.
6. Elise will coordinate with Mark.

The agenda and process for the Public Meeting were reviewed and refined.

The Elevator Speech was refined:

The EFTF is responsible for creating a framework for the design and implementation of a town-wide energy plan that minimizes our carbon footprint and is sustainable in the near and long term future.

Adjourn – The meeting was adjourned at 6:50 PM to the Public Meeting.

Respectfully submitted by Elise Woodward, Clerk.