

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Concord Retirement Board was held on Thursday, July 21, 2016 at the Town House.

Present: **Peter J. Fulton, Chairman, Elected**
Mary M. Barrett, Ex Officio
Anthony T. Logalbo, Appointed
Brian J. Whitney, Elected
Arnold D. Roth, 5th Member, Appointed

Also Present: **Linda A. Boucher, Retirement Administrator**
Wendy Rovelli, Finance Committee Observer

Chairman Peter Fulton opened the meeting at 8:40 a.m.

The Board unanimously approved the June 28, 2016 meeting minutes.

The Board unanimously approved the July 29, 2016 retiree payroll as follows:

Pension \$493,174.83
 Annuity \$108,840.27
Total Payroll: \$602,015.10

The Board unanimously approved the following expenses:

Town of Concord	Reimb. Board's share of ADP invoice #475669743	\$ 1,541.85
Bank of America	Invoice #16060089786	\$ 391.83
Town of Concord	Reimb. temp. staff w/e 06/17/2016- 07/01/2016	\$ 2,422.76
Stone Consulting, Inc.	Actuarial Consulting Services – April 2016 – June 2016	<u>\$10,960.00</u>
Total:		\$15,316.44

The Board acknowledged there were no 3(8)(c) reimbursements.

The Board was provided with the following list of investment transactions:

BUY/ SELL	Settle Date	Trade Face	Ticker/Coupon/ Maturity	Sec Desc	CUSIP (Aladdin ID)	Trade Price	Yield	Moody Rating	S&P Rating
SELL	6/29/2016	-30,000.00	EXC 4.350 11/15/2045	COMMONWEALTH EDISON COMPANY	202795JG6	114.099	3.56	A2	A-
SELL	6/29/2016	- 100,000.00	S 6.000 12/01/2016	SPRINT NEXTEL CORPORATION	852061AD2	100.594	4.54	Caa1	B
SELL	6/29/2016	-30,000.00	WEC 4.300 12/15/2045	WISCONSIN ELECTRIC POWER CO	976656CJ5	114.21	3.51	A1	A-
BUY	7/7/2016	14,000.00	TAP 4.200 07/15/2046	MOLSON COORS BREWING CO	60871RAH3	101.084	4.14	Baa3	BBB-
BUY	7/7/2016	41,000.00	TAP 4.200 07/15/2046	MOLSON COORS BREWING CO	60871RAH3	101.084	4.14	Baa3	BBB-
BUY	7/7/2016	10,000.00	TAP 4.200 07/15/2046	MOLSON COORS BREWING CO	60871RAH3	99.357	4.24	Baa3	BBB-
BUY	7/7/2016	20,000.00	TAP 4.200 07/15/2046	MOLSON COORS BREWING CO	60871RAH3	101.067	4.14	Baa3	BBB-
SELL	7/1/2016	208,000.00	T 1.625 05/31/2023	TREASURY NOTE	912828R69	102.445312	1.25	Govt	AA+
BUY	7/1/2016	208,000.00	T 1.375 06/30/2023	TREASURY NOTE	912828S35	100.696813	1.27	Govt	AA+
BUY	7/7/2016	105,000.00	ORCL 2.650 07/15/2026	ORACLE CORPORATION	68389XBM6	99.624	2.69	A1	AA-
SELL	7/5/2016	- 105,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	101-08 3/8	1.49	Govt	AA+
SELL	7/11/2016	-40,000.00	NBL 3.900 11/15/2024	NOBLE ENERGY INC	655044AH8	102.897	3.49	Baa3	BBB
BUY	7/11/2016	30,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	102-06	1.39	Govt	AA+
SELL	7/12/2016	165,000.00	AIG 4.125 02/15/2024	AMERICAN INTERNATIONAL GROUP INC	026874CY1	106.57	3.15	Baa1	A-
SELL	7/12/2016	-55,000.00	AIG 3.750 07/10/2025	AMERICAN INTERNATIONAL GROUP INC	026874DD6	102.73	3.39	Baa1	A-
BUY	7/12/2016	124,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	102-03+	1.39	Govt	AA+

BUY	7/12/2016	45,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	101-29	1.42	Govt	AA+
BUY	7/13/2016	50,000.00	ORCL 2.650 07/15/2026	ORACLE CORPORATION	68389XBM6	101.684	2.45	A1	AA-
SELL	7/13/2016	-50,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	102-05+	1.39	Govt	AA+
SELL	7/13/2016	-72,000.00	PRU 5.625 06/15/2043	PRUDENTIAL FINANCIAL INC	744320AM4	104.625	4.83	Baa2	BBB+
BUY	7/13/2016	46,000.00	T 1.625 05/15/2026	TREASURY NOTE	912828R36	102-08	1.38	Govt	AA+
BUY	7/15/2016	150,000.00	BK 4.500 12/29/2049	BANK OF NEW YORK MELLON DEPOSITARY	064058AB6	98.5	4.76	Baa1	BBB
SELL	7/15/2016	-85,000.00	T 1.375 06/30/2023	TREASURY NOTE	912828S35	100-12 3/4	1.31	Govt	AA+
BUY	7/15/2016	130,000.00	WFC 5.900 12/31/2049	WELLS FARGO & COMPANY	949746RG8	105	5.12	Baa2	BBB
BUY	7/20/2016	60,000.00	WOLS_16-A-A3 1.450 08/15/2019	WOLS_16-A	98161FAD7	99.98746	1.46	Aaa	NR
BUY	7/18/2016	61,000.00	WPZ 3.350 08/15/2022	WILLIAMS PARTNERS LP	96950FAJ3	94.75	4.34	Baa3	BBB-
SELL	7/15/2016	-	T 0.500 01/31/2017	TREASURY NOTE	912828H78	100-01+	0.41	Govt	AA+
SELL	7/20/2016	200,000.00 -57,000.00	OXY 4.400 04/15/2046	OCCIDENTAL PETROLEUM CORPORATION	674599CJ2	113.327	3.65	A3	A
BUY	7/20/2016	47,000.00	T 2.500 02/15/2046	TREASURY BOND	912810RQ3	104-12+	2.29	Govt	AA+
BUY	7/20/2016	51,000.00	WPZ 3.350 08/15/2022	WILLIAMS PARTNERS LP	96950FAJ3	96.291	4.04	Baa3	BBB-
BUY	7/21/2016	35,000.00	CNOCN 6.750 02/01/2039	CANADIAN NATURAL RESOURCES LIMITED	136385AP6	115.56	5.53	Baa3	BBB+
SELL	7/21/2016	-20,000.00	T 2.500 02/15/2046	TREASURY BOND	912810RQ3	104-06+	2.30	Govt	AA+
SELL	7/21/2016	-	T 0.750 02/15/2019	TREASURY NOTE	912828P53	99-28 5/8	0.79	Govt	AA+
BUY	7/26/2016	145,000.00 145,000.00	COMET_16-A3-A3 2.890 04/15/2022	COMET_16-A3	BAX62MEF9	99.9993	1.34	NR	AAA

The Board unanimously approved the following new members:

Name	Unit	Department	Position	Hire Date	Group
Anna Wood	Town	Recreation	Assist. Director	06/28/2016	1

The Board unanimously approved the following new retirement:

Name	Unit	Department	Position	Retirement Date	Service
Ruth Lauer	Town	Town Manager	Admin. Assist.	08/02/2016	10.0000

The Board unanimously approved the following refunds/rollovers:

Name	Unit	Department	Position	Amount	Service
Cord West	School	Maintenance	Bld. Svc Worker	\$1,017.51	0.2500
To IRS:				\$ 254.38	
Adrianna McCabe	School	Pre-School	SPED Aide	\$1,541.97	0.7500
To IRS:				\$ 385.49	

The Board acknowledged there were no transfers to another system.

Name	Unit	Department	Position	Amount	Service
None					

The Board respectfully acknowledged the following death:

William Nutter, Jr. – born November 21, 1947. William became a member of the Concord Retirement System on April 1, 1970 as a Patrolman in the Concord Police Department. He also served in the United States Army between October 23, 1967 and August 3, 1969 as a Military Police Officer and received a National Defense Service Medal, Vietnam Service Medal and a Vietnam Campaign Medal. William passed away on July 3, 2016 at the age of 68.

Asset allocation and market value report:

Tony provided a review of the asset allocation and market values at June 30, 2016 to the Board. He noted that June was a flat month and that the combined market value of system assets and the Town's Pension Reserve fund increased by 0.35% from the prior month-end.

Tony also noted that for the one-year period ended June 30, 2016, market value of system assets increased by 2.54% compared to the state's Pension Reserve Investment Trust's increase of 2.30% for the same one-year period.

.0

Outsourced Chief Investment Officer:

The Board had a brief discussion regarding the possibility of issuing a Request for Proposals for an Outsourced Chief Investment Officer. At the June 28, 2016 Board meeting, Steve Flynn, Client Services Representative from Russell Investments, spoke with the Board regarding this matter and the need for an Investment Policy that is reduced to writing. Mr. Flynn provided a sample Investment Policy Statement to assist the Board in developing their own Investment Policy Statement. Board members were provided with the sample statement for their review and the matter was tabled for discussion at the August 24, 2016 Board meeting.

Actuarial Valuation:

Tony notified the Board that we are not in receipt of the January 1, 2016 Actuarial Valuation so a discussion and adoption of the Funding Schedule will be tabled for the August 24, 2016 Board meeting.

Accidental Disability Retirement Application:

The Board anticipated receiving a Memorandum from Attorney Tom Gibson with recommendations regarding Mr. Reardon's application for Accidental Disability Retirement benefits. The memo was not received prior to this meeting. The matter has been tabled until such time that the Board has received Mr. Gibson's Memorandum and recommendation.

There being no further business before the Board, it was upon motion made and duly seconded that the meeting adjourned at 9:40 a.m.

Peter J. Fulton, Chairman, Elected

Mary M. Barrett, Ex Officio

Anthony T. Logalbo, Appointed

Brian J. Whitney, Elected

Arnold D. Roth, 5th Member Appointed