

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on August 8, 2016

ATTENDANCE: John Arena (Chair), Erin Logan, Robert Norton, and Tom Valle.

Call to Order: The meeting was called to order at 7:01 PM. – A quorum being present.

1. Minutes from 6/6/16 were reviewed and approved by unanimous vote.
2. New Business
 - a. John has spoken with someone interested in joining the Committee as the seventh member.
 - b. The Committee discussed the Calendar of Events for 2016-2017 and approved a schedule for submittal to the Select Board as follows:
 - i. Veteran's Day Flag Retirement : 11/11/16 at 8:00am
 - ii. Honored Citizen Ceremony: 3/19/17 at 1:30pm
 - iii. Meriam's Corner Exercise: 4/8/17 at 1:00pm
 - iv. Patriot's Day Parade and Ceremony: 4/17/17 at 9:00am
 - v. Dawn Salute: 4/19/17 at 6:00am
 - vi. Memorial Day Ceremonies: 5/29/17, West Concord at 9:00am, Concord Center at 11:00am
3. The Committee discussed the need to review the firing sequence at the Dawn Salute to see if the time of the salute may be shortened to keep the attention of the public and preserve the solemnity of the ceremony.
4. The Committee still has a \$3,100 encumbrance to purchase new speaker(s). Rob will look into doing this.
5. The Committee discussed finding a new vendor/gift for Honored Citizens in that it is not possible to have the current vendor engrave "Honored Citizen" rather than "Oldest Citizen."
6. Public Comment – none
7. Next meeting will be held on Monday, September 19th at 6:30 pm in the Harvey Wheeler Community Center.
8. Meeting adjourned at 7:14 pm

Minutes Respectfully Submitted,
Tom Valle - Member