

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on October 3, 2016.

ATTENDANCE: John Arena (Chair), Erin Logan, Ed Murray, Trish Ng, and Tom Valle.

Call to Order: The meeting was called to order at 6:07 PM. – A quorum being present.

1. Minutes from 9/19/16 were reviewed and approved by unanimous vote.
2. New Business
 - a. The Committee reviewed the activities and “To Do” list for the upcoming Veterans Day ceremony. John noted that he is filing all necessary permits for this year’s activities at once. Ed reports that the flag boxes are collecting a large number of flags. The Committee will meet on Wednesday 11/9 at 6:30pm at the Hunt Gym to prepare for the flag ceremony and will gather on Friday 11/11 at 6:30am at the Town House for the event.
 - b. The 2016-2017 calendars will be ready for review and mailing shortly.
 - c. John has confirmed that money from last year’s encumbrance may be spent on radios.
 - d. The Committee briefly discussed the Dawn Salute and will discuss potential changes to the event with the Concord Battery after January 1, 2017.
3. Public Comment – none
4. Next meeting will be held on Monday, October 17 at 7:00pm in the Harvey Wheeler Community Center.
5. Meeting adjourned at 6:34 pm

Minutes Respectfully Submitted,
Tom Valle - Member