

Public Private Partnership Study Committee
Minutes
October 5, 2016

Members Present: Ingrid Detweiler, Miguel Echavarri, Abraham Fisher, Jean Goldsberry, Robert Grom, Dorrie Kehoe, Tom Rarich and Tom McKean (Select Board Liaison)

Members Absent: Carol Aronson

The meeting convened at 5:10 pm by Jean Goldsberry

Minutes from the September 13th meeting were reviewed and approved.

The Committee discussed the Batting Cages at Rideout Field in West Concord. Cages were provided by Concord Academy and maintained by the Town. The cages have not been used since Concord Academy built athletic fields at the former Arena farm site and are starting to deteriorate.

The Committee also held a discussion on CPA funds. The general consensus was that, while CPA funded projects don't constitute a P3, such funds can complicate larger P3s projects.

Three different scenarios were put forth by Committee members regarding the governing of future P3s. Each scenario was accompanied by a handout. Refer to the handouts for more details. Below are summaries of the approaches.

- Scenario One — The Town Manager (or someone in his/her office) acts as the Public Champion assigning P3's to the appropriate (existing) committees to review and handle. Public access would likely occur during meetings of the Select Board, other town boards and/or committees. This scenario provided good detail on P3 questions to be defined for a partnership, Public Sector Champion, Town Management Structure, Transparency, Partnership Contact and Process Publicity.
- Scenario Two— Set up a screening committee comprised of town employees and possible some members of the public. The committee would be subject to Open Meeting Laws and open to the public. The screening committee would report recommendations to the Select Board and/or School Committee. The screening committee would be responsible for drafting an MOU between the public and private partners. This scenario discussed using project milestones to schedule meetings on larger P3s. .
- Scenario Three — The Town Manager would act as (or more likely assign a town employee) the Public Champion responsible for overseeing all P3s and to ensure compliance with policy, the collection and maintenance of information, distributing such information to the public and to interface with town administrators, department heads and the P3 committee. The P3 committee would be similar to the screening committee discussed in Scenario Two but it would be made up of private citizens and it too would be subject to Open Meeting Laws. As

appropriate, the P3 Committee would make recommendations to the Select Board and/or School Committee.

Several times during the meeting, it was suggested that the Town Manager should be invited to a meeting to help address outstanding questions regarding current P3s and to discuss ideas for managing future P3s.

There was a brief discussion regarding the role of FinCom in future P3s.

It was also suggested that the issues surrounding current P3s, and upcoming P3s, should be tested against the proposed scenarios to see how they would be handled.

Respectfully submitted,
Miguel Echavarri