# TOWN OF CONCORD SELECT BOARD AGENDA

October 30, 2017

	7PM – Pul	olic Hearing	Room –	Town Hou	se		
1.	Call to Order						
2.	Consent Agenda						
	Town Accountant's Warrants						
	Minutes						
	Tour Guide Renewal						
	Gift Acceptance						
	Concord Integrated Preschool Par	ent Group	\$2,800.00	) Conco	rd Recre	ation Gift Account	
	<ul> <li>Concord-Carlisle Community Ches</li> </ul>	st	\$4,375.00			ator Gift Account	
	\$7,433.50 Community Services Gift Account						
	0 0 0		\$8,524.50	) Counc	il on Agir	ng Gift Account	
	One Day Special Licenses		00014	014/ // 15		14 <i>1</i> ′ 0.84 1/	
	Saltbox Farm 11/2, 11			0 Westford R		Wine & Malt	
	Saltbox Farm 11/4, 12 Saltbox Farm 11/9			0 Westford R		Wine & Malt	
	Saltbox Farm 11/9 Saltbox Farm 11/29	5:30-8 7-10P		0 Westford R 0 Westford R		Wine & Malt Wine & Malt	
	· Concord Museum 12/1			00 Lexington		All Alcohol	
	· Concord Academy 11/2	7-9PM		66 Main Stre		All Alcohol	
	The Trustees 11/18	3-6PM		69 Monumen			
	Extension of Hours	0 01 10	_	oo woramen	Concor	7 til 7 tiloorioi	
	Saltbox Kitchen 1/6/18	10:30	PM. Last Ca	all 10PM	84 Con	nmonwealth Avenue	
	Sunday Entertainment Licenses	. 0.00.	,		0.00		
	· Concord Orchestra 12/3	2-5PM	l 5	1 Walden Str	eet	Holiday Concert	
	Proclamation	_	_				
	· Cruculo Day – December 7, 2017						
3.	Executive Session Minutes - 10/16/	17					
4.	Town Manager's Report						
5.	7:05PM Continued Public Hearing -	Gas Main Pet	ition: Natio	onal Grid, 1-	105 Lex	ington Road	
6.	7:10PM Continued Public Hearing -						
	Victualler License: M.L. Restaurant (						
	d/b/a Rapscallion at 208 Fitchburg T	urnpike				•	
7.	7:15PM FY19 Budget Joint Meeting	<ul> <li>Finance Co</li> </ul>	mmittee, S	School Comr	nittee ( <u>S</u>	See Separate Agenda)	
8.	Black Birch Phase I Conservation Re	estriction					
9.	White Pond Water Quality Discussio	n					
10.	Adopt Town of Concord Hazard Mitig	gation Plan 20	17 Update	<del></del>			
11.	Public Comments						
12.	Committee Liaison Reports						
13.	Miscellaneous/Correspondence						
14.	Committee Nominations						
15.	Committee Appointments: James Bu	ırns of 1515 M	lain Street	to the Cond	ord Hou	sing Development	
	Corporation for a term to expire May	31, 2020				<u> </u>	
16.	Appoint Members of Dog Park Feasi	bility Study Co	ommittee				
17.	Adjourn						
		DEND			-		

# **PENDING**

Friday	November 10	All Day	Veterans Day Observed	Town Offices Closed
Monday	November 13	7PM	Select Board Meeting	Town House
Wednesday	November 15	7PM	Select Board Public Hearing	Town House
Thursday	November 23	All Day	Thanksgiving	Town Offices Closed
Friday	November 24	All Day	Thanksgiving Observed	Town Offices Closed
Monday	November 27	7PM	Select Board Meeting	Town House
Monday	December 11	7PM	Select Board Meeting	Town House

# Sunday Entertainment Log – October 30, 2017

Applicant Name	Phone Number	Date of Event	Location of Event	Type of Entertainment
Concord Orchestra	978-369-4967	12/3/17	51 Walden Street	Concert



Benjamin T. Elliott Proprietor, Saltbox Kitchen 84 Commonwealth Avenue Concord, MA 01742

Friday, October 20th, 2017

To the Board of Selectmen, Town of Concord:

I respectfully request permission for extension of our regular business hours until 10:30pm on Saturday, January  $6^{th}$ , 2018. Last call will be at 10:00pm, and all alcohol will be offered in addition to a special dinner menu. Thank you for your consideration in advance,

Ben Elliott

# Weekly One Day License Log – October 30, 2017

Applicant Name & License Number	Phone Number	Date	Location	Type of Alcohol	Event Details
17-135 Saltbox Farm	617-877-3859	11/2	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-136 Saltbox Farm	617-877-3859	11/4	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-137 Saltbox Farm	617-877-3859	11/9	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-138 Saltbox Farm	617-877-3859	11/18	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-139 Saltbox Farm	617-877-3859	11/29	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-140 Saltbox Farm	617-877-3859	12/7	40 Westford Road	Wine & Malt	Event Coordinator: Ben Elliott Bartenders: Ben Elliott Under 21: No First License in Concord: No
17-141 Concord Museum	978-369-9763	12/1	200 Lexington Road	All Alcohol	Event Coordinator: Dave Webster Bartenders: Thomas Ryan, John Roy, John Munro Under 21: No First License in Concord: No
17-142 Concord Academy	978-402-2248	11/2	166 Main Street	All Alcohol	Event Coordinator: Emily Walberg Bartenders: Jonathan Gentile, Cory Gilbert Under 21: Yes First License in Concord: No
17-143 The Trustees	978-369-3909	11/18	269 Monument Street	Malt Only	Event Coordinator: Sara Patton Bartenders: Sara Patton Under 21: Yes First License in Concord: No

# COMMONWEALTH OF MASSACHUSETTS TOWN OF CONCORD SELECT BOARD

# **PROCLAMATION**

"Crucolo Day"

WHEREAS	The Concord Cheese Shop, founded in 1967, is known throughout the Town as a purveyor of fine cheeses, foods and wines and is emblematic of outstanding local and independent businesses in the Town;
WHEREAS	At 3:30 PM on December 7, 2017, the Concord Cheese Shop will receive delivery of a wheel of Crucolo, an artisanal cow's milk cheese from Rifugio Crucolo in Trentino, Italy;
WHEREAS	This wheel of cheese will reportedly be the largest wheel
	of Italian cheese anywhere in the Western Hemisphere;
WHEREAS	This historie asset should not as a masses as de
WIILKLAS	This historic event should not go unrecognized;
	We, the Concord Select Board, do hereby proclaim 17 to be "Crucolo Day" in the Town of Concord.
Proclaimed this 30th	day of October 2017
	CONCORD SELECT BOARD

## **Andrew Mara**

From:

Jayne Gordon <jaynegor@gmail.com>

Sent:

Wednesday, October 25, 2017 7:32 PM

To: Cc: Andrew Mara Tom@enstar.net

**Subject:** 

Tom Beardsley Guide License

Andrew, Tom does not need to repeat my course. He has attended all the sessions, and taken the guide test with flying colors!

Jayne Gordon





## OLD NORTASBRIDGE

## TOWN OF CONCORD

SELECT BOARD'S OFFICE 22 MONUMENT SQUARE — P.O. BOX 535 CONCORD, MASSACHUSETTS 01742

> TELEPHONE (978) 318-3001 FAX (978) 318-3002

# TOWN OF CONCORD SELECT BOARD

#### **PUBLIC HEARING NOTICE**

Notice is hereby given that a Public Hearing will be held at the Town House in the Select Board Meeting Room, 22 Monument Square, Concord, MA on October 2, 2017 at 7:10 PM, upon the petition of National Grid to open the ground to install 1160 feet of gas main on Lexington Road from house #1 to house #105 for new gas service. In accordance with the plan dated July 17, 2017, filed with the Select Board.

Questions on this matter should be directed to Barbara Kelleher, National Grid Permit Representative, 617-293-0480

By Order of the Select Board

Thomas McKean Clerk

My Cean

# **Town of Concord – Joint Meeting**

Select Board, Finance Committee and School Committees FY2019 Revenue Forecast and Budget Planning Session Monday, October 30, 2017 – 7:15 p.m. Town House – Public Hearing Room

# **AGENDA**

1. Introductions Jane Hotchkiss

2. Brief update on FY2018 School Budget and anticipating FY2019 School Operating Budgets and Capital Needs

Laurie Hunter and John Flaherty

3. Brief update on FY2018 Town Budget and anticipating FY2019 Town Operating Budgets and Capital Needs

Chris Whelan

4. FY2018 Budget Status and Tax Rate Forecast; FY2019 Budget Resources Forecast

Kerry Lafleur

5. FY2019 Budget Guideline-Setting Process

Karle Packard and Tom Tarpey

6. Public Comment

7. Adjournment



# TOWN OF CONCORD DIVISION OF NATURAL RESOURCES

141 KEYES ROAD, CONCORD, MASSACHUSETTS 01742
TEL. (978) 318-3285 FAX (978) 318-3291

Delia R. J. Kaye Natural Resources Director

October 25, 2017

Jane Hotchkiss, Chair Concord Select Board 22 Monument Square Concord, MA 01742



Re: Proposed Conservation Restriction at Black Birch I, Forest Ridge Road

Dear Ms. Hotchkiss:

The Natural Resources Commission reviewed and accepted the proposed Conservation Restriction (CR) over 6.31 acres of land off Forest Ridge Road at their October 18, 2017 meeting, with minor changes to the language of access and allowed uses. A redline copy of the modifications is attached for Select Board review and approval.

The proposed CR fulfills a condition of the Special Permit issued for the 25-unit Alternative Planned Residential Development, and complements a 1.01- acre gift of land that was donated by Black Birch Development Partners LLC in March 2017. The CR provides public access via existing and new trails, and connects to other Town conservation land in the Forest Ridge Road neighborhood. Black Birch Development Partners has committed to constructing a three-space parking area outside the CR, to be maintained by the condominium association, for use by the public to access trails on the CR.

Protection of the Premises contributes to preservation of open space, wildlife habitat, water quality, and connectivity over forested landscape blocks. Protection of the Premises also meets a goal of the 2015 Open Space and Recreation Plan for its preservation of publicly accessible trails, and connectivity to other Town trails, for passive recreational use.

I look forward to discussing the CR with you at your October 30, 2017 meeting.

Ver∯truly yours,

Delia Kaye

Natural Resources Director

cc: Natural Resources Commission

Christopher Whelan, Town Manager

Jack McBride, Black Birch Development Partners LLC

#### <TOWN LETTERHEAD>

# CERTIFICATE OF ADOPTION SELECT BOARD TOWN OF CONCORD, MASSACHUSETTS

# A RESOLUTION ADOPTING THE TOWN OF CONCORD HAZARD MITIGATION PLAN 2017 UPDATE

WHEREAS, the Town of Concord established a Committee to prepare the Town of Concord Hazard Mitigation Plan 2017 Update; and

WHEREAS, the Town of Concord Hazard Mitigation Plan 2017 Update contains several potential future projects to mitigate potential impacts from natural hazards in the Town of Concord, and

WHEREAS, duly-noticed public meetings were held by the LOCAL HAZARD MITIGATION PLANNING TEAM on November 15, 2016, and May 8, 2017, and

WHEREAS, the Town of Concord authorizes responsible departments and/or agencies to execute their responsibilities demonstrated in the plan, and

NOW, THEREFORE BE IT RESOLVED that the Town of Concord SELECT BOARD adopts the Town of Concord Hazard Mitigation Plan 2017 Update, in accordance with M.G.L. 40 §4 or the charter and bylaws of the Town of Concord.

ADOPTED AND SIGNED this Date
Name(s)
Title(s)
Signature(s)

ATTEST

# Town Of Concord Dog Park Feasibility Study Committee Committee Charge

## A. Purpose

The purpose of the Dog Park *Feasibility* Study Committee is to explore the opportunity to create one or more dog parks in Concord where residents may exercise their dogs in a secure and friendly environment.

#### B. Background

The Town's "2015 Open Space & Recreation Plan" states in a 2014 citizen survey, "the need for a formal dog park was raised as a community desire and requires further evaluation" (p.91). Part of evaluating the feasibility of creating a dog park is to identify one or more sites where a dog park could be located. The evaluation of public land for a possible future dog park is not intended to influence the discussion of whether it would be appropriate to require dogs to be on-leash in certain Townowned conservation parcels. That determination will be made by the Natural Resources Commission.

A dog park is a fenced-in area with multiple gated points of entry that allows dogs to roam and play off-leash in a safe manner. Dog owners also are free to socialize while their dogs are playing. This helps new residents establish community connections and is an opportunity for neighbors to stay connected. An area designated for dogs to run off-leash avoids conflicts with other users of public lands such as at playgrounds or public parks.

### C. Membership and Term

The Committee will be comprised of the following members appointed by the Select Board:

Seven (7) citizens at-large from various sections of Concord with diverse backgrounds and at least 2 of which shall be dog owners.

Members shall serve until May 30, 2018 unless the term is amended or extended by the Select Board.

### D. <u>Duties and Responsibilities</u>

- To consider whether there is interest in and a need for a dog park in Concord as a place designated and reserved for use specifically by dogs and dog owners. And if a need exists, to consider whether there is need for more than one dog park for the convenient access and use by all interested residents of the town.
- 2. To determine key elements that would be desirable in a dog park, including parking, fencing waste removal, a water supply, and other amenities.
- 3. To consider whether the need exists for a larger area of land designated for use by dogs and dog-owners that may not be fenced in, which would allow for long, off-leash walks in a wooded or natural area that won't conflict with other users.

Adopted: October 2, 2017

4. To review the list of town-owned land for possible use as a dog park and to consider whether there are privately owned parcels which the owners may be interested in allowing to be used for a dog park.

- 5. To hold a public hearing at the outset of the study process to solicit comments from the community on the need for a dog park, as well as the desired elements and locations.
- To develop a draft report, including the Committee's preliminary findings and recommendations to the Select Board concerning dog parks, and to hold a second public hearing at which the draft report is publicly discussed and public comments are solicited.
- 7. To prepare a final report to the Select Board on or about March 1, 2018 on the Committee's findings and recommendations upon reflecting on comments received at the public hearing or otherwise concerning the draft report.
- 8. The Committee may request that this committee charge be amended to add additional duties, and the Select Board will give the request due consideration.

#### E. Other Considerations

The Committee will conduct business in compliance with all relevant State and local laws and regulations, including but not limited to, the Open Meeting Law, Public Records Law and Conflict of Interest Law. The Committee shall consult with the Town Manager concerning the allocation of town staff or financial resources toward this project.