



# Article 6

## Personnel Bylaw Amendments

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### **Anticipated Motion:**

- That the Town take affirmative action on Article 6 as printed in the Warrant



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### **Personnel Bylaw:**

- Applies to non-union, Town employees
- Amendments consider the appropriate roles of authorities within a Town Manager form of government



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### **Currently:**

Personal Leave language requires accrual system that:

- Grants leave before each year completed
- OR
- Allows leave to be used before earned



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### Proposal:

- Eliminate some language to provide Town Manager & Personnel Board increased flexibility in setting accrual and use policies
- Maintain limit of 3 personal days per fiscal year



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### **Ability to transition to system where:**

- Leave is earned throughout each year
- No deductions from final paycheck needed to collect leave used but not earned
- Details related to paid leave accrual & use will be addressed in a policy



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### **Overall Benefits of Amendments:**

- Easier to implement leave management software
- More efficient & effective administration of non-union personnel matters